Board of Commissioners Meeting Memorandum

Date: June 11, 2008

From: Ross Miller, Director of Accreditation

Subject: Indiana Therapeutic Massage School, On-site Evaluation

Staff recommendation

In accordance with Title 570 IAC (D) [Phase Four-Fully Accredited Status], it is the recommendation of the commission staff that Indiana Therapeutic Massage School be granted Fully Accredited status.

Background

Ms. Janis Legendre began the Massage Therapy program at Indiana University-Purdue University Continuing Studies Division in 1994. The Massage Therapy program eventually became part of the Indiana University-Purdue University Community Learning Network. Originally the program was located in the IUPUI Student Union building.

In 2007 the Massage Therapy program became independent of IUPUI, and was named Indiana Therapeutic Massage School by owner Janis Legendre. The planned admission of non-IUPUI students at Indiana Therapeutic Massage School necessitated accreditation with the Indiana Commission on Proprietary Education.

Indiana Therapeutic Massage School continues to contract with IUPUI. Students of IUPUI may attend Indiana Therapeutic Massage School as an IUPUI student. Upon completion, an IUPUI student would receive a Certificate of Completion from IUPUI, not Indiana Therapeutic Massage School. All other students attending Indiana Therapeutic Massage School pay tuition directly to Indiana Therapeutic Massage School without any involvement with IUPUI. Non-IUPUI students receive a Certificate of Completion from Indiana Therapeutic Massage School.

Indiana Therapeutic Massage School was originally located in the Stutz Business Center on North Senate, in Indianapolis. Indiana Therapeutic Massage School then moved to the current location on Michigan Road. With further growth in student enrollment, Indiana Therapeutic Massage School now occupies two office suites.

School Description

Indiana Therapeutic Massage School offers one certificate program in Massage Therapy. The 600 clock hour Massage Therapy program includes 80 clinical hours. The tuition cost is \$7000.00. Indiana Therapeutic Massage School employs 9 full-time and part-time instructors.

Evaluation Team

Ms. Olivia Jones graduated from Indiana Business College in 2002 with a Massage Therapy Certificate. Ms. Jones has taught Massage Therapy at Indiana Business College and MedTech College.

Ms. Wendy Morrison graduated from Midwest Academy of Healing Arts as a Massage Therapist in 2001. Since that time Ms. Morrison has owned and operated a day spa primarily offering Massage Therapy. Currently Ms. Morrison is employed as a Massage Therapist at Healing Arts Indy. Ms. Morrison also holds a B.A. in Physiology from IUPUI.

Mr. Roy Phillips is a member of the American Massage Therapy Association. Since 1989 Mr. Phillips has worked as a Massage Therapist as a sole proprietor or in partnership with other Massage Therapists. Mr. Phillips has completed 1200 hours of continuing Education, and is active in AMTA.

Evaluation Results

Ms. Jones recommended Indiana Therapeutic Massage School receive Fully Accredited status. Ms. Jones stated that the curriculum and overall program is well-put-together. Upon touring the facility Ms. Jones noted that the school had plenty of great space for future growth.

Ms. Morrison recommended Indiana Therapeutic Massage School receive Fully Accredited status. The evaluator form shows all 24 categories were marked outstanding. Ms. Morrison noted that one student commented that they would prefer that the business class be taught earlier in the program. Depending on the start date, students may have the business course at the beginning or end of the program. Ms. Morrison did not recommend any changes to the program.

Mr. Phillips recommended Indiana Therapeutic Massage School receive Fully Accredited status. During the evaluation Mr. Phillips commented that he was pleased with the enthusiasm of instructors and the solid curriculum.

Conclusion

Commission staff concurs with all three evaluators in recommending Indiana Therapeutic Massage School be granted Fully Accredited status.

Supporting Documentation

- 1. Ms. Olivia Jones evaluator checklist
- 2. Ms. Wendy Morrison evaluator checklist
- 3. Mr. Roy Gregory Phillips evaluator checklist

302 W. Washington Street, Room E201 Indianapolis, IN 46204

Date of Evaluation:	MAY 12, 2008			
Institution Evaluated:	INDIANA THERAPEUTIC	MASSAGE SCHOOL		
Name of Team Member:	Name of Team Member: MR. ROY GREGORY PHILLIPS			
CHECK LIST FOR TEAM EV	ALUATORS			
In each category you are to ra	ate the institution on a scale	e of one (1) to four (4) as foll	ows:	
 Outstand Superior 	ling	3. Satisfactory4. Unsatisfactory		
There is space for comments your evaluation.	. The asterisk (*) denotes	requested comments in ord	ler to better explain	
CATEGORY I EDUCATION	NAL OBJECTIVES			
A. The educational philosoph	nies/objectives are consiste	nt with the institution's role a	as a training facility.	
++++				
1. Outstandin	g 2. Superior	3. Satisfactory	4. Unsatisfactory*	
Comments:				
B. The resident training is reaseeks. ++++ 1. Outstandin Comments:	<u> </u>	3. Satisfactory	4. Unsatisfactory*	
C. The advertising, brochure: that it is a training ins 1. Outstandin Comments:	titution involved in the spec	entations made are truthful, a ific areas of instruction it pro		
CATEGORY II FACULTY				
A. The institution has an ade and/or experience to		nstructors or teachers traine	d by education	
++++ 1. Outstandin	g 2. Superior	3. Satisfactory	4. Unsatisfactory*	

Comments:

-+++ 1. Outstanding 2. Superior 3. Satisfactory 4. Unsatisfactory* Comments: STUDENT/TEACHER RATIO IS GOOD. INSTRUCTORS ARE PASSIONATE C. The faculty appear to be satisfied with the overall institution.	D. THE	education and/or experience		y to administer their pos	allon imougn
C. The faculty appear to be satisfied with the overall institution. ++++			O. Companies	O Catiafa da m	A 11
C. The faculty appear to be satisfied with the overall institution. ++++		1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory
The student educational needs are met by the institution. Comments: C. The student educational needs are met by the institution. 1. Outstanding 2. Superior 3. Satisfactory 4. Unsatisfactory* Comments: C. The student educational needs are met by the institution. 1. Outstanding 2. Superior 3. Satisfactory 4. Unsatisfactory* Comments: C. The student educational needs are met by the institution. 1. Outstanding 2. Superior 3. Satisfactory 4. Unsatisfactory* Comments: C. The student educational needs are met by the institution. 1. Outstanding 2. Superior 3. Satisfactory 4. Unsatisfactory* Comments: C. The admission policy of the institution is well administered and the school is reasonably selective. 1. Outstanding 2. Superior 3. Satisfactory 4. Unsatisfactory* Category IV ADMISSION PRACTICES A. The admission policy of the institution is well administered and the school is reasonably selective.		Comments: STUDENT/TI	EACHER RATIO IS GO	OD. INSTRUCTORS AI	RE PASSIONATE
CATEGORY III - STUDENT POLICY A. Student counseling is adequate to show concern for the individual student's personal attainments.	C. The	faculty appear to be satisfied	with the overall institution	on.	
CATEGORY III - STUDENT POLICY A. Student counseling is adequate to show concern for the individual student's personal attainments.		++++			
A. Student counseling is adequate to show concern for the individual student's personal attainments. 1. Outstanding 2. Superior 3. Satisfactory 4. Unsatisfactory* Comments:		1. Outstanding	2. Superior	Satisfactory	4. Unsatisfactory*
A. Student counseling is adequate to show concern for the individual student's personal attainments.		Comments:			
The student/administration relationship reflects a healthy and stable rapport within the institution. 1. Outstanding 2. Superior 3. Satisfactory 4. Unsatisfactory*	CATEG	ORY III STUDENT POLIC	<u>Y</u>		
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B. The student/administration relationship reflects a healthy and stable rapport within the institution. ++++ 1. Outstanding 2. Superior 3. Satisfactory 4. Unsatisfactory* Comments: C. The student educational needs are met by the institution. ++++ 1. Outstanding 2. Superior 3. Satisfactory 4. Unsatisfactory* Comments: CATEGORY IV ADMISSION PRACTICES A. The admission policy of the institution is well administered and the school is reasonably selective. ++++ 1. Outstanding 2. Superior 3. Satisfactory 4. Unsatisfactory*					
B. The student/administration relationship reflects a healthy and stable rapport within the institution. ++++		1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
++++ 1. Outstanding 2. Superior 3. Satisfactory 4. Unsatisfactory* Comments: C. The student educational needs are met by the institution. ++++ 1. Outstanding 2. Superior 3. Satisfactory 4. Unsatisfactory* Comments: CATEGORY IV ADMISSION PRACTICES A. The admission policy of the institution is well administered and the school is reasonably selective. ++++ 1. Outstanding 2. Superior 3. Satisfactory 4. Unsatisfactory*		Comments:			
The admission policy of the institution is well administered and the school is reasonably selective. Content Co	B. The	++++ 1. Outstanding	·		
1. Outstanding 2. Superior 3. Satisfactory 4. Unsatisfactory* Comments: CATEGORY IV ADMISSION PRACTICES A. The admission policy of the institution is well administered and the school is reasonably selective. ++++ 1. Outstanding 2. Superior 3. Satisfactory 4. Unsatisfactory*	C. The	student educational needs ar	re met by the institution.		
1. Outstanding 2. Superior 3. Satisfactory 4. Unsatisfactory* Comments: CATEGORY IV ADMISSION PRACTICES A. The admission policy of the institution is well administered and the school is reasonably selective. ++++ 1. Outstanding 2. Superior 3. Satisfactory 4. Unsatisfactory*		++++			
CATEGORY IV ADMISSION PRACTICES A. The admission policy of the institution is well administered and the school is reasonably selective. ++++ 1. Outstanding 2. Superior 3. Satisfactory 4. Unsatisfactory*			2. Superior	3. Satisfactory	4. Unsatisfactory*
A. The admission policy of the institution is well administered and the school is reasonably selective. ++++ 1. Outstanding 2. Superior 3. Satisfactory 4. Unsatisfactory*		Comments:			
1. Outstanding 2. Superior 3. Satisfactory 4. Unsatisfactory*		admission policy of the institu		d and the school is reaso	onably selective.
			2. Superior	3. Satisfactory	4. Unsatisfactory*
		•	·	-	Ccationality

B.	. Students who have special learning handicaps are aware of the demands needed to meet the admission requirements.				
		++++			
	1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*	
	Comments:				
<u>C</u> A	ATEGORY V STUDENT RECRUIT	<u>MENT</u>			
A.	The institution appears to recruit from recruiting low income families.		family income. No con	centration on	
	++++				
	1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*	
	Comments:				
В.	The institution appears to recruit st	udents who have a pot	ential or desire the educ	cation provided.	
	++++				
	1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*	
	Comments:				
C.	The students appear to have an ho	nest impression of the	institution before they e	enroll.	
		++++			
	1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*	
	Comments:				
<u>C</u>	TEGORY VI PHYSICAL FACILITI	<u>ES</u>			
A.	The institution has satisfactory train equipment to instruct in the stu			s, supplies, or	
	++++				
	1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*	
	Comments:				
	Commente.				
B.	The classrooms or work stations ar enrolled.	e the necessary size to	accommodate the nun	nber of students	
	++++				
	1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*	
	Comments:				

C.	The premises and conditions under which the students work are sanitary and safe according to modern standards.				
	++++				
	1. Outstanding	2. Superior	Satisfactory	4. Unsatisfactory*	
	Comments: BUSINESS E	UCATION EARLY ON	IN CLASS		
<u>C</u> A	ATEGORY VII COURSE ORGANI	ZATION			
A.	The instruction materials are com	prehensive, accurate a	nd well organized.		
	++++				
	1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*	
	Comments:				
В.	The instructional material is geare of the students enrolled.	ed at a level of understa	anding which adheres to	the educational level	
	++++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*	
	_	z. oupenor	o. Odlisidolory	4. Officialistactory	
	Comments:				
	The resident training is reasonably ultimately hopes to gain.	y well developed to act	ually train the student for	the job he seeks or	
	++++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*	
	Comments:	z. Superior	3. Satisfactory	4. Orisalistaciory	
В.	Student records adequately reflect	t the student's progres	s during his period of en	rollment.	
		++++			
	1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*	
	Comments: .				
C.	The student records adequately reinstitution.	eflect the student's plac	cement after his/her train	ing with the	
	++++				
	1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*	
	Comments:				

D.	D. Characterize your impression of the institution.					
	1. Outstanding Comments:	2. Superior	3. Satisfactory	4. Unsatisfactory*		
E.	E. The majority of the students appear to be satisfied with the education they have received from the institution.					
	++++ 1. Outstanding Comments:	2. Superior	3. Satisfactory	4. Unsatisfactory*		
	Comments.					
	Place initial the sta	tus vou boliovo this	institution should recei	V0		
ins	No Status – If, after a review of the stitution and the formal team evaluativere deficiencies that in the opinion of	forms and materials son, the petitioning ins	submitted by the petitionin stitution is found to have s	g uch		
mi pe	nimum standards required for operat titioning institution should be awarde titioning institution should be recomn	tion of a postseconda ed "No Status," and th	ary proprietary school, ther ne applicant status of the			
ins	Candidate If, after a review of the stitution and the formal team evaluati ficiencies that in the opinion of the C	on, the petitioning ins	stitution is found to have c	ertain		
fo	denial of the right to do business, that andidate" status.					
su	Accreditation with Recommendate bmitted by the petitioning institution a found to still passess contain deficient	and the formal team	evaluation the petitioning i	nstitution		
ac	is found to still possess certain deficiencies that are not so serious as to cause either denial of accreditation or candidate status, but such recommendations are needed to increase efficiency, then the institution may be awarded "Accredited with Recommendations" status.					
4. Fully Accredited – If, after a review of the forms and materials and the formal team evaluation the institution has corrected all deficiencies noted during its Applicant, Candidate, or Accredited with Recommendations status, then it shall be granted "Fully Accredited" status.						
	,					

If status Is 1, 2, or 3, list your specific reasons or recommendations below. Please add any explanatory notes to your recommendation. Use additional page(s) if necessary.

NO RECOMMENDATIONS- VERY GOOD PROGRAM!

Team Member's background, as related to evaluation participation, is as follows:

Please describe appropriate background experience and credentials.

TESTED INTO AMERICAN MASSAGE THERAPY ASSOCIATION (AMTA) IN 1989- #11870. WRITTEN TEST AND PRACTICAL

WORKED WITH VICKI MYERS AT MYOTHERAPY CLINIC IN LAFAYETTE, INDIANA FROM 1989-1991 WORKED WITH JERRY SCOTT AT MUSCLE THERAPY CLINIC IN LAFAYETTE FROM 1991-1993 STARTED INNERWAVES MASSAGE IN 1993 AND WAS OWNER/THERAPIST UNTIL 2000. SOLD BUSINESS TO KIP TREECE IN 2000

STARTED HEART AND HANDS MASSAGE IN 2002 WORKING OUT OF OFFICE IN MY HOME. STILL ACTIVE TO PRESENT

HAVE KEPT UP CONTINUING EDUCATION REQUIRMENTS AND ACTIVE MEMBERSHIP OF AMTA TO PRESENT

HAVE COMPLETED APPROXIMATELY 1200 HOURS OF CONTINUING EDUCATION TO PRESENT

302 W. Washington Street, Room E201 Indianapolis, IN 46204

Date of Evaluation:	MAY 12, 2008		
Institution Evaluated:	INDIANA THERAPEUTIC	MASSAGE SCHOOL	
Name of Team Member:	MS. OLIVIA JONES		
CHECK LIST FOR TEAM EV	ALUATORS		
In each category you are to ra	ate the institution on a scale	e of one (1) to four (4) as follo	ws:
 Outstand Superior 	ling	3. Satisfactory4. Unsatisfactory	
There is space for comments your evaluation.	. The asterisk (*) denotes	requested comments in orde	er to better explain
CATEGORY I EDUCATION	NAL OBJECTIVES		
A. The educational philosoph	nies/objectives are consiste	ent with the institution's role as	s a training facility.
	++++		
1. Outstandin	g 2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			
B. The resident training is reaseeks.	,	actually train the student for	the job he/she
1. Outstandin	g 2. Superior	3. Satisfactory	4. Unsatisfactory*
	PUT TOGETHER CURRI	•	,
C. The advertising, brochure: that it is a training ins	titution involved in the spec	entations made are truthful, a cific areas of instruction it pror	
1. Outstandin	g ++++ g 2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments: DOES	S WEB ADVERTISEMENT	, WORD-OF-MOUTH	
CATEGORY II FACULTY			
A. The institution has an ade and/or experience to		nstructors or teachers trained	by education
1. Outstandin	g 2. Superior	Satisfactory	Unsatisfactory*

Comments: HAS VSITING INSTRUCTORS PLUS 6 REGULAR CONTINUING EDUCATION, NATIONAL CERTIFICATIONS OR DEGREE IN SUBJECT TAUGHT

B. Th	ne educational admini: education and/or e			ly to administer their pos	ition through
			++++		
	1. Outstand	ding	2. Superior	3. Satisfactory	4. Unsatisfactory*
	Comments: MIC	HELLE T	RAMM HAS DEGREE,	TEACHES AT IUPUI	
C. TI	he faculty appear to be	e satisfied	with the overall instituti	on.	
			++++		
	1. Outstand	Ü	2. Superior	3. Satisfactory	4. Unsatisfactory*
	Comments: ELA	TED, VE	RY VESTED		
CATE	EGORY III STUDEN	T POLIC	<u>Y</u>		
A. St	tudent counseling is a	dequate to	o show concern for the i	ndividual student's perso	onal attainments.
	1. Outstand		++++ 2. Superior	3. Satisfactory	4. Unsatisfactory*
	Comments:	g	<u> </u>	or Cameraguery	Cheanelaster,
B. Tł	ne student/administrat	ion relatio	onship reflects a healthy	and stable rapport within	n the institution.
	1. Outstand	ding	2. Superior	3. Satisfactory	4. Unsatisfactory*
		· ·	SEEM TO BE SATISFIE	-	ŕ
C. Tł	he student educationa	l needs a	re met by the institution.		
			++++		
	1. Outstand	gnik	2. Superior	3. Satisfactory	4. Unsatisfactory*
	Comments: GIV	EN INDIA	ANA CONSIDERATION	FOR LEARNING LEVEL	-
CATE	EGORY IV ADMISSIO	ON PRAC	TICES		
A. Th	ne admission policy of	the institu	ution is well administere	d and the school is reaso	onably selective.
			++++		
	1. Outstand	· ·	2. Superior	3. Satisfactory	4. Unsatisfactory*
	Comments: HAS	3 STUDE	NTS FROM VOCATION	IAL REHABILITATION V	'ARIETY OF AGES

B.	Students who have special learning handicaps are aware of the demands needed to meet the admission requirements.				
	1 Out	tstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
		Ü	•	3. Galistacioty	4. Offsatisfactory
<u>C</u>	ATEGORY V STUD		S THIS AREA COVERED MENT		
A.	The institution apperent recruiting low i		rom a diversified level of fas.	amily income. No cor	ncentration on
			++++		
	1. Out	tstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
В.			HIS IS A GREAT RECRUIT		cation provided.
	1 Out	tstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
		•	WERE INTERVIEWED	e. Canolactory	n Onsalisiasis)
C.		ar to have an h	onest impression of the in	stitution before they e	enroll.
		tstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
	Comments:	THEY COUL	ON'T SAY ENOUGH GREA	AT THINGS ABOUT	THE SCHOOL
<u>C</u>	ATEGORY VI PHYS	SICAL FACILIT	TES		
A.	equipment to i	nstruct in the s	ining or educational facilitic tudent's selected area of s		s, supplies, or
		tstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
		-	·	o. Galloractory	1. Official official y
	Comments:	PLENTY OF I	ROOM		
В.	enrolled.		are the necessary size to a	ccommodate the nun	nber of students
		tstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
	Comments:	GREAT SPAC	·	3. Canoladio1,	CSationationy

C. TI	The premises and conditions under which the students work are sanitary and safe according to modern standards.				
	1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*	
	•	·	3. Satisfactory	4. Offsatisfactory	
CATE	Comments: CLEAN ENVII				
A. Th	ne instruction materials are comp	orehensive, accurate a	nd well organized.		
		++++			
	1. Outstanding	2. Superior	Satisfactory	Unsatisfactory*	
	Comments:				
B. Th	ne instructional material is geare of the students enrolled.	d at a level of understa	anding which adheres to	the educational level	
		++++			
	1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*	
	Comments:				
CATE	EGORY VIII OBJECTIVES				
A. Th	ne resident training is reasonably ultimately hopes to gain.	well developed to act	ually train the student for	the job he seeks or	
		++++			
	1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*	
	Comments:				
B. St	tudent records adequately reflect		s during his period of en	rollment.	
	1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*	
	-	z. Superior	5. Satisfactory	4. Orisalistaciory	
	Comments: .				
C. TI	ne student records adequately re institution.	eflect the student's plac	cement after his/her train	ing with the	
		++++			
	1. Outstanding	2. Superior	Satisfactory	4. Unsatisfactory*	
	Comments:				

D. Chara	acterize your impression of the	institution.			
		++++			
	1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*	
	Comments: WELL PUT TOG SPACE AS WELL AS FACUL		TO GROW AND EXPANI	THE PHYSICAL	
	najority of the students appear t nstitution.	to be satisfied with th	ne education they have red	ceived from the	
		++++			
	1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*	
	Comments:				
	Please initial the state	us vou bolieve this	institution should receiv	70	
1. No Sta	atus – If, after a review of the fo				
institution	and the formal team evaluatio	n, the petitioning ins	titution is found to have su		
	eficiencies that in the opinion of standards required for operation			tho	
	g institution should be awarded			uie	
	g institution should be recomme				
2 Candi	date If, after a review of the	forms and materials	submitted by the petitioning		
	n and the formal team evaluation				
deficienc	ies that in the opinion of the Co	ommission can be co	rrected and would not be o		
	I of the right to do business, the te" status.	en the petitioning inst	itution may be awarded		
Odridiae	ito status.				
	ditation with Recommendation				
	d by the petitioning institution are still possess certain deficience.				
accredita	ition or candidate status, but su	ich recommendations	s are needed to increase		
efficiency	v, then the institution may be aw	varded "Accredited w	vith Recommendations" sta	atus.	
4. Fully A	Accredited – If, after a review o	of the forms and mat	erials and the formal team		
evaluatio	valuation the institution has corrected all deficiencies noted during its Applicant, Candidate,				
or Accred	or Accredited with Recommendations status, then it shall be granted "Fully Accredited" status.				

If status Is 1, 2, or 3, list your specific reasons or recommendations below. Please add any explanatory notes to your recommendation. Use additional page(s) if necessary.

Team Member's background, as related to evaluation participation, is as follows:

Please describe appropriate background experience and credentials.

MASSAGE THERAPIST FOR 6 YEARS. TAUGHT MASSAGE AT INDIANA BUSINESS COLLEGE AND MED TECH. I WORKED AT THREE DIFFERENT SALON/SPA SHOPS. WORKED PLENTY OF MASSAGE CHAIR EVENTS, LAST ONE WAS FOR TEACHER APPRECIATION WEEK.

I HAVE A DEGREE IN RECREATION: LEISURE STUDIES. I HAVE A CERTIFICATE OF MASSAGE FROM INDIANA BUSINESS COLLEGE. GRADUATED WITH A 3.85 OUT OF 4.00 STUDENT OF THE QUARTER 2002.

I ATTENDED INDIANA BUSINESS COLLEGE IN 2002. I TAUGHT MASSAGE FOR A TOTAL OF 3 YEARS, FROM 2002 -2005

302 W. Washington Street, Room E201 Indianapolis, IN 46204

Date of Evaluation:	MAY 14, 2008			
Institution Evaluated:	INDIANA THERAPEUTIC	MASSAGE SCHOOL		
Name of Team Member:	MS. WENDY MORRISON	N		
CHECK LIST FOR TEAM EV	ALUATORS			
In each category you are to ra	ate the institution on a scale	e of one (1) to four (4) as foll	ows:	
 Outstand Superior 	ing 3. Satisfactory 4. Unsatisfactory			
There is space for comments your evaluation.	. The asterisk (*) denotes	requested comments in ord	er to better explain	
CATEGORY I EDUCATION	NAL OBJECTIVES			
A. The educational philosoph	nies/objectives are consiste	ent with the institution's role a	as a training facility.	
++++				
1. Outstandin	g 2. Superior	3. Satisfactory	4. Unsatisfactory*	
Comments:				
B. The resident training is reaseeks. ++++ 1. Outstandin		actually train the student for 3. Satisfactory	the job he/she 4. Unsatisfactory*	
Comments:				
C. The advertising, brochures, catalogs or other representations made are truthful, and explicitly show that it is a training institution involved in the specific areas of instruction it promotes.				
1. Outstandin	g 2. Superior	3. Satisfactory	4. Unsatisfactory*	
Comments:				
CATEGORY II FACULTY A. The institution has an adea and/or experience to		nstructors or teachers traine	d by education	
++++ 1. Outstandin	g 2. Superior	3. Satisfactory	4. Unsatisfactory*	

Comments:

B.	The educational administrators are qualified professionally to administer their position through education and/or experience.				
	++++				
	1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*	
	Comments:				
C.	The faculty appear to be satisfied	with the overall institut	ion.		
	++++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*	
	_	z. Superior	3. Salislaciory	4. Offsatisfactory	
	Comments:				
<u>CA</u>	TEGORY III STUDENT POLICY	<u>(</u>			
A.	Student counseling is adequate to	show concern for the	individual student's pers	onal attainments.	
	++++				
	1. Outstanding	2. Superior	Satisfactory	4. Unsatisfactory*	
	Comments:				
B.	The student/administration relation ++++ 1. Outstanding Comments:	nship reflects a healthy 2. Superior	and stable rapport withi 3. Satisfactory	n the institution. 4. Unsatisfactory*	
C.	The student educational needs ar	e met by the institution			
	++++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*	
	Comments:	·	,	·	
	The admission policy of the institu		ed and the school is reas	onably selective.	
	++++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*	
	Comments:	6			
	Commonto.				

B.	Students who have special learning handicaps are aware of the demands needed to meet the admission requirements.						
	++++						
	1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*			
	Comments:						
<u>C</u>	ATEGORY V STUDENT RECRUIT	<u>VIENT</u>					
A.	The institution appears to recruit from a diversified level of family income. No concentration on recruiting low income families.						
	++++						
	1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*			
	Comments:						
	Commence.						
В.	The institution appears to recruit students who have a potential or desire the education provided.						
	++++						
	1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*			
	Comments:						
	Gennine.						
C.	The students appear to have an ho	onest impression of the	e institution before they e	nroll.			
	++++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*			
	· ·	2. Caponor	o. Canolaciony	ii onodiololy			
	Comments:						
<u>C</u>	ATEGORY VI PHYSICAL FACILITI	<u>ES</u>					
A.	The institution has satisfactory train equipment to instruct in the stu			s, supplies, or			
	++++						
	1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*			
	Comments:						
В.	The classrooms or work stations are enrolled.	re the necessary size t	to accommodate the nun	nber of students			
	++++						
	1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*			
	Comments:						

C.	The premises and conditions under which the students work are sanitary and safe according to modern standards.				
	1. Outstanding	2. Superior	Satisfactory	Unsatisfactory*	
	Comments:				
CA	TEGORY VII COURSE ORGANIZ	ATION			
	The instruction materials are comp		nd well organized.		
	1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*	
	Comments:				
В.	The instructional material is geared of the students enrolled.	l at a level of understa	anding which adheres to	the educational level	
	++++	O. Cumorior	2. Catiata atam	4	
	1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*	
	Comments:				
	TEGORY VIII OBJECTIVES The resident training is reasonably ultimately hopes to gain.	well developed to act	ually train the student for	the job he seeks or	
	++++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*	
	Comments:	2. Superior	S. Galisiationy	4. Orisalistaciony	
B.	Student records adequately reflect				
	1. Outstanding	2. Superior	Satisfactory	4. Unsatisfactory*	
	Comments:				
C.	The student records adequately reinstitution.	flect the student's plac	cement after his/her train	ing with the	
		2. Superior	3. Satisfactory	4. Unsatisfactory*	
	1. Outstanding	z. Superior	3. Salisiaciory	4. Unsalistaciony	
	Comments:				

D. Ch	aracterize your	impression of th	e institution.			
		++++ Itstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*	_
	Comments:	· ·	•	EEL TO THE PLACE, VE	_	
E. Th	e majority of the institution.	students appea	ar to be satisfied with th	ne education they have re	eceived from the	
		++++ itstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*	_
	Comments:		•	OULD BE EARLIER IN S	•	
		UDENT RECO		JOED DE EMILEILINITO	2001011 1111111	
	Ploa	so initial the st	atus vou bolieve this	institution should recei	ivo	=
1. No				submitted by the petitioning		
				titution is found to have s e deemed to not meet the		
minim	um standards re	quired for opera	ation of a postseconda	ry proprietary school, the		_
			ed "No Status," and the mended for revocation	e applicant status of the		
•						
				submitted by the petition titution is found to have c		
deficie	encies that in the	opinion of the (Commission can be co	rrected and would not be		_
for denial of the right to do business, then the petitioning institution may be awarded "Candidate" status.						
2 400	waditatian with	Dagammanda	tions If ofter a review	uu of the forms on motoris	alo.	
submi	tted by the petiti	oning institution	and the formal team e	w of the forms an materia evaluation the petitioning i	institution	
is found to still possess certain deficiencies that are not so serious as to cause either denial of accreditation or candidate status, but such recommendations are needed to increase efficiency, then the institution may be awarded "Accredited with Recommendations" status.						
4. Full	v Accredited –	If, after a reviev	w of the forms and mat	erials and the formal tear	m	
evalua	ation the institution	on has corrected	d all deficiencies noted	I during its Applicant, Can	ndidate, +++++	_
OF ACC	realtea with Red	commendations	status, then it shall be	granted "Fully Accredited	a status.	

If status Is 1, 2, or 3, list your specific reasons or recommendations below. Please add any explanatory notes to your recommendation. Use additional page(s) if necessary.

Team Member's background, as related to evaluation participation, is as follows:

Please describe appropriate background experience and credentials.

WENDY MORRISON, CMT
MIDWEST ACADEMY OF HEALING ARTS 2000-2001
IUPUI PHYSIOLOGY BACHELOR'S 1991-1995
CRANIO SARAL THERAPY I 2001
MASSAGE THERAPIST FOR 10 YEARS (SPORTS MASSAGE IN COLLEGE/ ATHLETIC TRAINING)
OWNED SPA FROM 2001-2007 "THE WELLNESS SPACE"
CURRENTLY OWN "MOTHER NATURE'S SON"
EMPLOYED AT HEALING ARTS INDIANAPOLIS 2007-PRESENT